

Recruitment Pack – Creative Producer (Programs), 1FTE



For more than four decades, Corrugated Iron has been the Northern Territory's leading youth arts company. We provide pathways for children, young people, and emerging artists to thrive, working predominantly in the performing arts, circus and theatre as well as cross-disciplinary practice.

We are youth-led, First Nations-engaged, and community-connected. Our Vision is simple and powerful, *Igniting creativity in all young Territorians.*

Our artistic program is as wild as the Territory itself. We work across regional, remote and very remote communities creating opportunities for young people to participate in the arts as creators, performers, collaborators and audiences. We also support emerging and early career artists to develop their practice, build professional networks and create meaningful pathways into the arts sector.

Our values centre on creativity as a source of hope, connection, risk, opportunity, and building the capacity of young people to lead and shape their own futures now. In 2024, we marked our 40th anniversary with Futures Collide, a youth-led program that brought together a continuum of past and present, artistic movers, makers and shakers in celebration of community, artistry and rebellion. The program was recognised nationally with a PAC Australia Impact Award.

As the Creative Producer (Programs) at Corrugated Iron, you will be able to shape and lead the programs that are reflexive to the interests of young people while introducing them to new skills and experiences. While Corrugated Iron provides a blend of circus and theatre opportunities for young people, we are particularly interested in a Creative Producer with end-to-end experience in creating and delivering theatre programs for young people.

Corrugated Iron acknowledges the Traditional Owners of Country throughout the Northern Territory and recognises their continuing connection to land, waters, and community. We pay our respects to Elders past and present, and to the young of today and tomorrow.

Position Description – Creative Producer (Programs)

Position	Creative Producer (Programs)
Position Summary	The Creative Producer (Programs) is a pivotal role at Corrugated Iron, driving the delivery of the artistic program with a particular focus on theatre and performance alongside core for-purpose activity essential to Corrugated Iron's core business. One month you will be supporting Teaching Artists and young people towards their end-of-term performances within our Workshop program, and the next, producing a show for Darwin Festival. This is an opportunity to contribute to key programming, training, and educational opportunities for creative young people in the Northern Territory to reach new heights. All Corrugated Iron staff require a valid Ochre Card (Working with Children check) at the time of employment. Flexibility to work evenings/weekends as required, any additional hours worked will be compensated with equivalent time off.
Salary	\$75,000 - 80,000 per annum, commensurate to experience
Reports to	Executive Producer/CEO and General Manager
Direct Reports	Teaching Artists, Project Coordinators, Technical and Production Staff
Indirect Reports	Contractors, Volunteers
Internal Relationships	Head Circus Trainer, Lead Circus Artist and Trainer, Creative Producer: Creative Schools and Communities, Marketing and Workshop Coordinator, Finance and Operations Coordinator
External Relationships	Venues, Festivals and Events, Arts Organisations, Councils, Local and Visiting Artists, Schools and other education providers, Community Organisations and other Key Stakeholders

KEY RESPONSIBILITIES

Artistic Programming and Producing

- Develop and produce programs, projects, and events, including managing specific budgets, logistics, contracting artists, teaching artists, contractors and suppliers
- Work closely with the Creative Producer (Schools & Communities) to ensure alignment, cross-pollination and complementary programming across all Corrugated Iron's programs
- Prioritise solid consultation with young people and other relevant stakeholders to ensure young people and relevant stakeholders have input into the development of the Program
- In partnership with the Executive Producer/CEO and General Manager ensure that the Program is compliant with relevant laws, policies, contracts, insurance agreements (for instance, ensuring compliance with Workplace Health & Safety, identification of workplace risks, ensuring all program staff and volunteers are subject to working with children checks)

Workshop Program

- Oversee the Workshop program in collaboration with the Marketing and Workshops Coordinator to support the delivery of the term-based Workshop Program, inclusive of engaging Teaching Artists, coordinating and manage end of semester performances
- Collaborate with young creatives, early career and established artists to develop and produce public performance outcomes in line with CIYA's Performance Framework
- Support guest artists and Directors to ensure that artistic and child safety standards are equally upheld
- Manage CIYA's casual Teaching Artists and provide support with workshop planning

Skills Development and Professional Pathways

- Provide a range of opportunities for emerging artists to develop career pathways, present work, and explore creative development, including managing the 'Pathways Program' to support Teaching Artists develop their facilitation skills and artistic goals through professional learning and masterclasses
- Ensuring regular Teaching Artist gatherings are responsive to the needs of Teaching Artists for their professional development and alignment to the Program

Partnerships and Sector Engagement

- Represent Corrugated Iron as required at networking events, inter-agency meetings, and sector meetings as required with a view to increasing awareness of Corrugated Iron and collaboration opportunities
- Maintain an interest in similar programs nation-wide to ensure benchmarking of activities presented by Corrugated Iron

Other

- Undertake other duties as required by the Executive Producer/CEO



SKILLS REQUIRED

- 3+ years experience working with artists, young people, and arts organisations in the performing arts sector
- Proven track record of designing, planning, implementing, and evaluating performing arts workshops, projects, professional development opportunities for children and young people as artists to increase their skills, well-being, connection and belonging through socially-engaged creative practices
- Excellent written and verbal communication skills including the ability to work with and manage a diverse range of people with varying skill sets, including staff, artists, and other stakeholders
- Confident team player who knows how to build a team around them, when to lead, and how to create the scaffolding for children and young people to lead in turn
- Ability to broker new projects, negotiate with stakeholders, and write agreements and contracts
- Experience in seeking grants and grant writing, and confidence with creating and managing budgets
- High level computer skills and proficiency in Microsoft Office

DESIRABLE

- Tertiary qualification in theatre or arts management or an equivalent relevant knowledge, training, or experience
- Experience working as a Teaching Artist and/or facilitator in theatre
- Knowledge and appreciation of an array of performing artforms

HOW TO APPLY

Corrugated Iron works with young people and artists from diverse cultural and social backgrounds with varied life experiences, abilities and interests and we seek to employ people who reflect the environment within which we operate. We actively seek Aboriginal and Torres Strait Islander peoples, people with disability, the LGBTQI+ community and People of Colour to join our team.

Your application should include the following:

1. Cover letter introducing yourself and responding to the Selection Criteria (2-3 pages)
2. CV including a minimum of two referees

Please email the above ep@corrugatediron.org.au by 5pm Wednesday 25th November with the subject heading **Application: CIYA Creative Producer (Programs)**

All enquiries should be directed to Zoe Scrogings, Executive Producer/CEO

Interviews for shortlisted applicants will be held Friday 4th December